



TO



1. Set up an endnote web account at <http://endnoteweb.com>

From the Quick Links menu, choose EndNote Web Login
NOTE: Account must be established from on-campus computer.

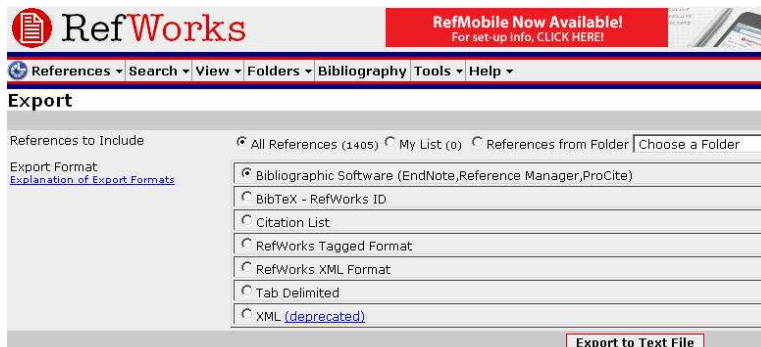
2. Now that your EndNote Web account is set up. Transfer your RefWorks database.

After logging in to your RefWorks account, go to the References menu and select Export.



In the Export window, select the option for references you wish to include in your export (you can select all references or only those in a specific folder). For format, select Bibliographic Software (for EndNote, Reference Manager, or ProCite.) This format is sometimes called the RIS Format or Reference Manager Format.

Click the Export to Text File button.



Save this file to your computer.

3. Import the references to EndNote Web

Login to your EndNote Web account. Click on the 'Collect' tab; click 'Import References'.



In the Import References dialog, Browse to the location of your Refworks exported records file and select it; in the 'Filters' list, scroll down to select Refman RIS;



in the 'To' window, select 'Unfiled' (unless you have already created a folder you would like to import those records into); click 'Import'.



Tips

If your Refworks database has a large number of records, you may find you are more successful in transferring records if you transfer them folder by folder: on the Refworks export screen, select 'References from Folder' and select the folder from the dropdown list of folders.